

March 3, 2017

Board Members
Birch Run Community Park

RE: Birch Run Community Park Rental Permit Request

Dear Board Members,

My name is Renee Elliott and I am writing you today to request your permission to host a Cornhole Tournament at the Birch Run Community Park. The purpose of hosting this event is to raise funds for the Birch Run Panther's 11u Travel Baseball Team, but more importantly to engage the Birch Run Community to come together for an enjoyable social event.

Please note: I am in the early planning stages; the following will outline the intended plan.

Cornhole Tournament based on the American Cornhole Association Rules and Regulations, with 3 to 4 Food Truck options for attendees and live entertainment with 1 or 2 bands.

Cornhole Tournament:

Cornhole is similar to horseshoes except you use wooden boxes called cornhole platforms and corn bags instead of horseshoes and metal stakes. Contestants take turns pitching their corn bags at the cornhole platform until a contestant reaches the score of 21 points. The game is generally played tournament style with a two-person team being named the champion at the end of the tournament.

We have a goal of having 10 Cornhole fields with 32, two-person Adult teams playing during the event. We anticipate this being an all-day event.

Food Trucks:

3 – 4 Food Trucks located in the Parking Lot of the Birch Run Community Park, off the grass and away from obstructing park sidewalks and park entrances. The Food Trucks are self-licensed and self-insured.

Band:

1 band for sure. The preferred band is a four-man acoustic cover band. They would have a smaller speaker. The second band in mind is a four-man band that plays their own music. Pursuant to Section E of the Birch Run Township Park Rules and Regulations, a permit would be required to use an amplifier.

I request a special permit to use an amplifier in the Birch Run Community Park the day of the Colehole Tournament event for the band(s).

When:

We are looking at Saturday, April 22nd, 2017 or Saturday, May 6th, 2017 or Saturday, June 3rd, 2017. I will have a definite answer on the exact date after the baseball schedule is provided to the Baseball Coach. Coach Nathan Mausolf has a meeting March 12th, 2017 with the Baseball league to confirm scheduling.

Time:

Depending how many teams register. We anticipate the tournament timeframe to be from when the park opens at 9am to before the park closes at 10pm.

Tournament Layout:

Please see Exhibit A

Pavilion Rental Agreement:

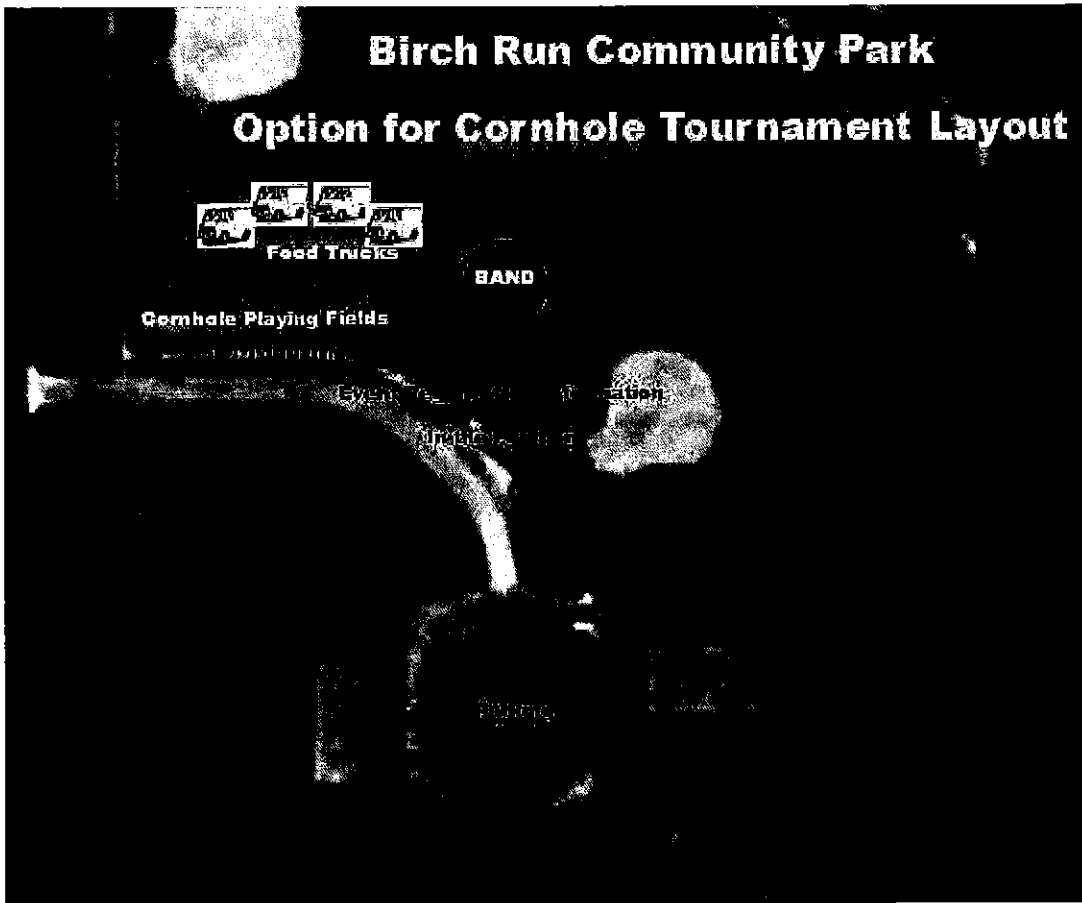
Attached

Birch Run Township Park Rules and Regulations:

Attached

17a

Exhibit A





BIRCH RUN COMMUNITY PARK RENTAL AGREEMENT

Birch Run Community Park Pavilion Rental is \$40.00 for residents and \$60.00 for non-residents. The rental fee is non-refundable if reservation is canceled. There is a deposit required upon rental of the township park. The deposit fee is \$50.00 for residents and \$100.00 for non-residents and shall be returned within 48 hours of an inspection if the area is cleaned and no damage has occurred.

Renter agrees to comply with the following rules as a condition for return of \$50.00 or \$100.00 deposit:

1. The Birch Run Community Park shall be opened at 9AM and closed at 10PM and continue closed during the remaining night hours unless special permits are issued to alter these times for certain events.
2. The Birch Run Community Park may be used for athletic games and contests specifically planned for in the park. Such games that endanger visitors to the park will not be allowed. Examples: hitting golf balls, using firearms, archery, crossbows, fireworks, etc.
3. The following activities will not be allowed in the park:
 - A. Deface, destroy, or remove any plant, shrub, tree; nor shall any person attach any signs, posters, chain, rope, or cable or any other article to trees, shrubs, buildings, or fences.
 - B. Deface, mar, damage, or destroy any building, structure, fence or other park property; nor shall any person remove, or carry away any signs, tables, benches, or other physical features.
 - C. Enter into any building area or place when such area or place is not open to the general public; nor shall any person erect, build, or maintain any structure or establish himself in a temporary lodging of any kind.
 - D. Build an open fire except in receptacles for such purpose.
 - E. Carry in or dispose of any home rubbish, garbage, or refuse; dispose of any refuse except in receptacles provided.
 - F. Conduct himself in a disorderly manner or use profane or obscene language; nor shall any intoxicated person be allowed in the park.
 - G. Fail to keep dog or dogs under control at all times, and to be on a leash not exceeding eight feet in length and to assume responsibility for all damages including removing wastes caused by said animal. (No animals, other than dogs, are allowed in the park.)
 - H. Have electrically amplified music in the park that shall produce a volume greater than 90 decibels, except by special permit.
 - I. Use park for any use, which is not recreational or educational.
 - J. Bring in or consume or have in his possession any form of illegal drugs or alcohol.
 - K. Fail to operate a vehicle without due care and caution at all times; operate a vehicle at a speed in excess of 10MPH; drive or park a vehicle anywhere except on established drives and parking areas; use the park to teach driving or repairing of a vehicle; tow or push another vehicle except in case of a breakdown.
 - L. Bring in or use any off-the-road (ORV) vehicles, including snowmobiles, dirt bikes, etc.

Birch Run Township assumes no responsibility for loss of or damage to personal property of park visitors. The Township assumes no responsibility for injuries to park visitors.

****IF GATE IS LOCKED PLEASE CONTACT BRAD THOMAS AT 989-233-9317.**

****BATHROOMS ARE KEPT LOCKED AND RENTERS NEED TO PICK-UP KEYS BEFORE RENTAL DATE.**

TODAY'S DATE: 3/3/2017 DATE OF RENTAL: TBD - Looking at: April 22nd, or May 6th, or June 3rd, 2017

NAME OF RENTER/RENTER'S ORGANIZATION Birch Run Panther's 11u Travel Baseball Team

ADDRESS 10610 Sheridan Rd., Burt, MI 48417 PHONE NUMBER (989) 397-6754

BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO THE AFOREMENTIONED RULES AND REGULATIONS:


RENTER'S SIGNATURE

RENTAL FEE: _____ DEPOSIT FEE: _____ CASH/CHECK # _____

DEPOSIT RETURNED: _____

TOWNSHIP AUTHORIZATION SIGNATURE

DATE:

8/9/2011