

**BIRCH RUN TOWNSHIP  
ZONING BOARD OF APPEALS (ZBA)**

*Application for a Variance, Interpretation, or an Administrative Review*

**Section I: Applicant Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: (    ) \_\_\_\_\_ Home (    ) \_\_\_\_\_ Work

**Section II: Property Owner Information (If not applicant)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: (    ) \_\_\_\_\_

**Section III: Property Information**

The property in question is located at \_\_\_\_\_, Birch Run, Michigan 48415,  
being legally described as: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section IV: Previous Appeal**

A previous appeal has (    ) or has not (    ) been made with respect to this property and this matter.

If yes, previous case number was \_\_\_\_\_ dated \_\_\_\_\_, 19\_\_\_\_.  
(20\_\_\_\_)

**(To be completed by the Township Clerk)**

Decision on previous appeal: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section V: Reason(s) for Application (Please check)**

     **A. Variance**

\_\_\_\_(1) To grant a non-use (dimensional) variance to such requirements as lot area and width regulations, yard and depth regulations, off-street parking and loading space requirements. Any requirements of the Zoning Ordinance which can be expressed in terms of numbers may be brought before the Zoning Board of Appeals.

\_\_\_\_(2) To grant a variance in connection with legal non-conformities pursuant to Article 13. The variance must decrease the intensity of the legal non-conformity.

Specifically state your request under this section (Attach additional documentation deemed pertinent): \_\_\_\_\_

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     **B. Administrative Review**

To review, reverse, or modify any order, decision or determination made by the Zoning Administrator. Such a request must be made in writing not more than ten (10) days after the date of the Zoning Administrator's decision. The request shall be filed with the Zoning Administrator and shall specify grounds for the review.

Specifically state your request under this section. (Attach additional documentation deemed pertinent): \_\_\_\_\_

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     **C. Interpretation**

\_\_\_\_(1) To determine the precise location of the boundary lines between zoning districts.

\_\_\_\_(2) To clarify any activity which is not specifically mentioned in the Uses Table in Article 9 "Zoning Districts, Regulations and Map" for any zoning district as a "Use by Right" or a "Use by Special Permit" within at least one (1) zoning district, provided that said classification of similar uses and with the purpose and intent of each zoning district.



